


INDIAN INSTITUTE OF MANAGEMENT ROHTAK

	I.I.M ROHTAK <small>M.D.U Campus, Rohtak – 124001</small>		
Invites applications in prescribed format for Academic Associate position for one year			
Qualification & Experience	Areas	No.	Stipend (per month)
1st class PG in relevant area +1 years' academic experience or M.Phil. with/without experience or Ph.D. with/without experience.	Marketing, Organisation Behavior & Human Resource Management	02	Rs.20,000/- - 30,000/- p.m. (Based on qualification, experience, merit & performance)
Candidates who have applied earlier need not apply again. For details & Application Format visit: www.iimrohtak.ac.in For queries: 01262-215559 Last date 05.04.2017			

Applications are invited from Indian citizens for appointment as Academic Associate. Appointments shall be on ad hoc/temporary and contractual basis on a fixed monthly stipend. The appointment is initially for one year, but extendable for every single year based on performance and the requirement of the Institute.

Academic Areas	Position Name	No. of Post	Age limit	Fixed Stipend p.m.	Qualifications & Experience
Marketing, Organisation Behavior & Human Resource Management	Academic Associate	02 (one in each area)	Not more than 35 years as on last date of submission of application.	Rs.20,000/- to 30,000 p.m. fixed with limited rental support	1st class PG in relevant field with 1 years' experience in academics/M.Phil. with or without experience/Ph.D. with or without experience

- a) Candidates without the requisite experience mentioned above, may be considered on merit.
- b) Candidates who have worked earlier as Academic Associate in a academic/research/industry /training institute of national/international repute may be given preference for engagement subject to their suitability.
- c) No TA/DA or any other allowance will be paid by the Institute to the candidates for attending the selection process/interview at the Institute.
- d) Strong written and verbal communication skills are essential.
- e) Those with lack of expertis in MS-Office, Excel, Power Point need not apply.

Functions: Academic Associates are expected to assist the faculty in preparing course outline, identifying and collecting reading materials, developing teaching notes, grading of class participation, grading of quizzes, examinations, assignments, invigilations etc. Also responsible for coordinating with programme offices for arranging exams/quizzes, distribution of course materials, and perform any other related activities assigned from time to time. Having met all the assigned academic responsibilities as a priority, Academic Associates are also expected to assist the faculty in their research work from time to time.

The candidates, who are interested to apply for the above position should send their applications with complete information in the Prescribed Application Format along with the self-attested copies of their educational qualifications and work experience certificates. The application should also include a detailed resume and copies of the academic publications if any.

IIM Rohtak reserves the right to fix suitable criteria for shortlisting of eligible candidates satisfying advertised qualifications and requirement of the project post.

1. Applications may be sent to the following address by post/courier on or before April 05,2017.

To,
Chief Administrative Officer,
Indian Institute of Management Rohtak
M.D University Campus,
Rohtak – 124001 INDIA

2. Interested candidates may also send a scanned copy of their filled & signed application in the prescribed Format, to the following e-mail id: personnel@iimrohtak.ac.in
3. The Institute shall not be responsible for any postal delay.
4. Applications not submitted in the Prescribed Application Format and without candidate's signature will not be entertained.
5. Candidates, who have applied earlier need not apply again.
6. Only shortlisted candidates will accordingly be informed regarding date, time and venue for interview.
7. Candidates are required to bring all original certificates of their academic and professional qualifications along with work experience for verification on the date of interview.
8. The Institute solely reserves the right not to fill the advertised position without assigning any reason.
9. To download the Prescribed Application Format ([CLICK HERE](#)).

(Chief Administrative Officer)
IIM Rohtak
01262-215559, 228501